

## *How to book your invitations with us*



1. We first do a quotation for the client. Once the client has accepted the quote decide on the exact design & colour.
2. We require a **50% deposit** and the **wording** at the same time. Balance to be paid on collection of order.
3. Allow 2weeks for artwork and the manufacturing of the sample. ( in peak months allow 3 weeks due to backlog)
4. Once the artwork is approved we first make a **sample** before we continue with the order.
5. If the client has approved the sample – we start with the whole order.
6. Due to the fact that ALL our products are handmade we take **4-6weeks** manufacturing time **AFTER** the sample is approved.
7. Clients must make very sure of exact quantities since we do not make extra cards after the order has been completed.
8. We charge a standard rate of R5 cutting and assembling fee.
9. Clients are welcome to bring there own paper.  
We charge R4.50 – R6.50 for the cutting of envelopes and pockets.
10. Clients who just want us to do the printing, we can also accommodate.
11. We urge clients not the leave the stationery for the last minute. We can not be rushed due to the clients' bad timing.

**DIY BRIDES ARE WELCOME TO JUST BOOK  
THE PRINTING WITH US!**